



# RESIDENTIAL BUILDING PERMIT APPLICATION

MENDOTA CITY CLERK'S OFFICE  
800 Washington St., Mendota, IL 61342  
815.539.7459 | www.mendota.il.us

BUILDING INSPECTOR  
Justin Boelk | 815.915.7372 | permits@mendotacity.com

PERMIT #

**FOR OFFICE USE**

Received \_\_\_\_\_  
Entered \_\_\_\_\_  
Approved \_\_\_\_\_  
Paid \_\_\_\_\_

**I. Customer/Owner Information**

Owner name:	Parcel #: <small>(Tax bill, assessment office, gis.lasallecounty.org/maps/)</small>
Project Address:	Mendota, IL 61342
Phone:	Email:

**II. Residence**  
Type:  One Family  Duplex  Multi-Family # \_\_\_\_\_ units Ownership:  Owner-Occupied  Rental

**III. Construction Information**

**CHECK specific Improvement(s) to be made** (Mark all that apply).  
**On the LINE add Improvement type LETTER:** **N** = New **M** = Modify (size/type) **R** = Repair/Replace

Construction \_\_\_\_\_  Patio \_\_\_\_\_  Plumbing \_\_\_\_\_  Barn/Shed \_\_\_\_\_  
 Roof \_\_\_\_\_  Door(s) \_\_\_\_\_  Electric \_\_\_\_\_  Garage \_\_\_\_\_  Attached  Detached  
 Fence \_\_\_\_\_  Windows \_\_\_\_\_  Solar \_\_\_\_\_  Deck \_\_\_\_\_  Attached  Detached  
 Driveway \_\_\_\_\_  Sidewalk \_\_\_\_\_  Generator \_\_\_\_\_  Pool \_\_\_\_\_  Above  Inground  Hot tub

Brief Description of each project: (Ex. New privacy fence 30x50. Found pins mapped for property line survey.)

If applicable, square feet of each project (sq. foot = length x width).	<b>APPROXIMATE CONSTRUCTION COST</b> (Including labor)
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Attach:  Drawing/Plans  GIS Lot Survey (gis.lasallecounty.org/maps/) print and mark project location

**IV. Contractor Information** (To list more contractors, additional contract info sheets available at City Clerk's Office.)

Contractor Name:	Contact Phone #:
Email:	Registered w/City: <input type="checkbox"/> No <input type="checkbox"/> Yes # _____ Type of Contractor _____

Check if Homeowner is performing the work and not using a city-registered contractor.  
 If the above is checked, attach a signed Homeowner Affidavit (Affidavit available at City Clerk's Office)

**Permit Information**

I hereby certify that I have the authority to make the forgoing application and that the information given is correct and true. I certify that no work has commenced prior to the issuance of a building permit. The applicant agrees to conform to all applicable Federal, State, and Local laws of the City of Mendota. They also agree that all work performed under this permit will be in accordance with plans and specifications accompanying this application, except for changes as may be required by the adopted Building Official. Failure to comply may result in suspension or revocation of this permit or other penalty.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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**BUILDING INSPECTOR**

**SAFEbuilt | 847.510.4104 | [ILinspections@safebuilt.com](mailto:ILinspections@safebuilt.com)**

Please use the box below to demonstrate the location of the proposed improvement on your property. The sketch should include the property dimensions, location of existing/proposed structure(s)/improvement(s), proposed setback distance from property lines and any other structures, and a notation indicating which direction is north on your sketch.

Include in your packet a plot survey or a GIS Lot Survey ([gis.lasallecounty.org/maps/](http://gis.lasallecounty.org/maps/)) marking location of project.

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**CUSTOMER NAME:** \_\_\_\_\_ **Phone:** \_\_\_\_\_